

City of Miami Beach Firefighters' Relief and Pension Fund  
**Meeting of the Board of Trustees**

Via Zoom : <https://us02web.zoom.us/j/89971259096?pwd=VzJHbkllCngrbzFTMU5wK1dzaUdyUT09>

**December 16, 2020 Minutes**

- 1) **Call to Order/Roll Call** – Acting Chairperson Digna Abello called the meeting to order at 0835. Trustees Adm Barrett, Chief Virgilio Fernandez, Allison Williams and Michael Smith present. A quorum is met. Also, present: Board Attorney, Adam Levinson, Inverness Counsel, Robert Maddock, Adrian Sancho, Mike Bray, Consultant, John McCann and Administrator, Andrew McGarrell.
- 2) **Minutes from August 19, 2020 Meeting** – Minutes were reviewed.  
**A motion was made by Smith 2<sup>nd</sup> by Williams to accept the Minutes of the August 19, 2020 as presented.** All were in favor. Motion passed.
- 3) **Warrants 2020-04** – inclusive of transfer and checks #2093 – 2099 totaling \$51,564.65 was reviewed and signed. **A motion was made by Smith 2<sup>nd</sup> by Williams to accept Warrant #20-04 in the amount of \$51,564.65 as presented.** All were in favor. Motion passed.  
  
**Treasury Report:** Checking \$5.46 Money Market \$107,351.21 Savings \$5.00
- 4) **Audit Report 9/30/2020** – Eric Levinthal presented a “Clean” report. **Motion by Fernandez 2<sup>nd</sup> by Williams to accept the 9/30/2020 Audit Report as presented.** All were in favor. Motion passed.
- 5) **Inverness Counsel** – Quarterly report was presented and review.
- 6) **AndCo Consultants** – John McCann reviewed the fund.
- 7) **Attorney Report:**
  - i. SPD
  - ii. Operating Procedures
- 8) **Administrator items:**
  - i. 2021 Calendar
  - ii. FPPTA – Membership – Admin renewed
  - iii. NCPERS – Membership – Admin to renew

**No further items to discuss. Next meeting is scheduled for February 17, 2021.**

**A motion was made to adjourn the meeting at 1145 by Williams 2<sup>nd</sup> by Smith.** All were in favor.

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Digna Abello, Acting Chairperson

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Michael Smith